

EARLAMS – MINUTES OF MANAGEMENT MEETING

6TH OCTOBER 2020

Present: John Novak, Liz Jones, Barbara Johnson, Jean Burke, Richard Walker, Jan Dixon.

Apologies: Peter Weigh, Helen White.

Minutes of last meeting: Accepted.

Agenda:

1. Volunteer issue
2. Christmas Art and Craft Fair
3. AOB.

1. Having noted the recommendations in the policy covering such situations and reviewed the steps taken to address the issue it was decided unanimously that it had been dealt with impartially, appropriately and reasonably. **Action:** John will email volunteers of the decision.
2. After the success of the Art and Craft Fair held recently it was agreed that a similar event would take place on December 6th 2020 (taking into account any Covid 19 regulations). **Action:** Management will begin to organise this event. Leaflets will again be distributed throughout the village and displayed in Earlams.
3. AOB.
A licence is in place for the use of music in the café and shop.
Our alcohol licence has been changed.
More visors for volunteers are to be purchased.
Barbara to take readings of sales between 2.00pm and 3.00pm to gauge whether it is cost effective to stay open until 3pm.

Date of next meeting to be decided.